



Standards  
& Testing  
Agency

Standards and Testing Agency  
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Email enquiry form:

[www.education.gov.uk/contactus/sta](http://www.education.gov.uk/contactus/sta)

Date: 30 June 2017

Dear Mrs White

### **Confirmation of missing key stage 2 national curriculum test scripts**

Further to our telephone conversation yesterday, I am writing to notify you formally that we will not be able to return overall results to your school for the mathematics test, for 29 pupils, initials KA, AB (DOB 23/11/2005), TB, AB (DOB 26/09/2005), EB, JC, HC, OC (DOB 04/10/2005), TC, OC (02/08/2006), TD, HE, OE, IG, LH, JH, SJ, MM, PM, JM, KP (DOB 06/01/2006), WP, OP, KP (DOB 19/09/2005), JP, LP, DS, LS and IT as their Paper 3 test scripts are missing.

Please accept my sincere apologies for the inconvenience and distress this may cause.

The Standards and Testing Agency (STA) is responsible for ensuring the safe and secure transportation and processing of around 3.5 million test papers from 600,000 pupils in 16,000 schools during the test period. I can assure you that we constantly review our systems and processes to minimise the number of pupils whose scripts go missing.

### **Return of results**

As we are unable to locate the missing test scripts, it will not be possible to mark and return overall results for the mathematics test for the affected pupils. The outcome of the test will appear as 'M' (missing script) in the 'Pupil results' section of [NCA tools](#) when the results are available from Tuesday 4 July.

### **Reporting to parents**

You should still provide a report to parents on how their child has done, including your teacher assessments and any other information you have about the performance of the pupil. Please inform parents that overall national curriculum test results are unavailable for mathematics, as one of the component test scripts is missing.

### **Primary school performance tables**

The performance of the pupils whose scripts are missing will not be reflected in the Department for Education's (DfE) calculation of attainment and progress school performance measures. This is to minimise the impact of missing test scripts on schools' results published in the performance tables.

## Queries

If you have any queries about the reporting of school performance, please contact the DfE's School Performance Data Unit on 020 7340 8440 or via the [contact us](#) form. Alternatively, if you have any other queries please contact me directly on 0161 600 1567 or by email at [Richard.Porter@education.gov.uk](mailto:Richard.Porter@education.gov.uk).

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Porter', with a long horizontal flourish extending to the right.

Richard Porter  
**Test administration manager**